**WEEKLY TESTING LOGISTICS**

**USING THIS TEMPLATE**

(1) Add your school schedule in the first row, including which days which corhorts are in school (e.g.:  **HS Cohort A** )

(2) in the days of the week boxes, write when each group of students (e.g.:  **HS Cohort A** ) will experience each step in the testing process

(3) In the red boxes in the far left column, track when during the day each step in the testing process will occur. Don’t forget to write down the follow-up testing location

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School Level:** |  | Elementary |  | Middle School |  | High School |
| *or school name:* |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** |
|  | **IN PERSON TODAY** |  |  |  |  |  |
|  | **POOLED TESTING** **SAMPLE COLLECTION** **Time:**  |  |  |  |  |  |
|  | **POOLED RESULTS RETURNED & OUTREACH TO POSITIVE POOLS TO RETURN FOR FOLLOW UP TESTS***Expect <5% of pools to be positive* |  |  |  |  |  |
|  | **FOLLOW-UP TESTING FOR ANYONE IN A POSITIVE POOL** **Time:** **Location:** |  |  |  |  |  |
|  | **INDIVIDUAL RESUTS RETURNED & CONTACT TRACING BEGINS** **Time:** *Expect 1 positive per positive pool* |  |  |  |  |  |